

**Could you be one of the Charity Tax Group’s next Board Members?**

The Charity Tax Group (CTG) is looking to appoint new Board Members to its proactive, forward thinking, ambitious board.

**Who are we?**

CTG is the authoritative voice of charities on tax. Over the past 40 years CTG has saved the sector over £8.3 billion in tax. We work together with our members for a better fiscal environment for charities, providing authoritative information, improving understanding and securing a fair deal for charities on tax. Our networks include senior figures in HMRC, HMT and major charities.

CTG’s core principles are to:

* Strive for technical excellence in all aspects of tax that impacts on charities
* Provide practical support to charities by mitigating their tax burden and providing informed and relevant guidance.
* Work with others to maximise our impact.
* Develop a sustainable funding structure that matches our ambition
* Be brave and innovative

**Why should you get involved?**

CTG gets things done. Our focus is on action and delivering results. We have a strong track record of policy success. This is only possible because of the commitment of our volunteer board members.

In a rapidly changing world CTG needs to change to equip itself for continued success in the future.  2024 is a significant year for CTG, we have developed a different operating model, are looking to register as a charity, are updating our website and are holding our first in person annual conference since before the pandemic. So, it’s an exciting time to join us! We’re looking for new directors who share our vision and will rise to our challenges with us.

**Who are we looking for?**

We are looking to diversify our board in terms of the background and skills of directors as well as their life experience and personal attributes. Previous board experience is not essential.

We are looking for up to three new board members to join us and are particularly interested to hear from applicants who have any of the following:

* Technical experience, skills and knowledge in the charity tax arena
* Experience, skills and knowledge in monitoring and evaluation of activities and projects – particularly in a not-for-profit arena
* Experience, skills and knowledge in fundraising

Board members are required to represent a charity that makes a financial contribution towards CTG’s work.

***What will you bring to the role?***

* A commitment to the organisation and an understanding of its mission and guiding principles
* Ambition for what the organisation can achieve
* An ability to work as part of a team and actively contribute to CTG’s work, and ability to devote the necessary time and effort
* An ability to think both strategically and operationally
* A willingness to speak your mind in a constructive manner
* Good communication and interpersonal skills
* Impartiality, fairness and confidentiality
* A willingness to learn new skills and develop in the role
* An understanding that this is a ‘hands on’ board role and that you will be asked to join working groups and contribute to projects in your role

Please ensure that you cover all of the above points in your application.

**What do CTG board members do?**

The Board sets out the strategic direction of CTG’s work programme and identifies key short and long-term goals. Board members also share their relevant technical expertise and are involved in delivering CTG’s work programme in association with the Secretariat and its Technical Adviser. The Board works to ensure CTG’s financial sustainability and legal and regulatory compliance, and aspires to best practice in its governance.

Board members automatically become a Director of the Charity Tax Group, which operates as a company limited by guarantee. Board members are volunteers.

**What is the time commitment?**

The Board meets monthly for two hours. Additionally, Board Members participate in finance, fundraising and technical groups of their choosing. Time is also required for preparation and reading papers in advance of meetings. We aim to use your skills and talents in the most effective way to maximise your contribution to CTG’s work. Other meetings and project work are required from time to time.

Our meetings take place virtually (via Teams or Zoom). Occasional physical meetings in London are expected in future.

Successful applicants will be appointed for a three-year term.

**How do I apply?**

Please complete the application form and send it to admin@charitytaxgroup.org.uk by November 29th 2024 at 4pm. If you would like to discuss the role in more detail with an existing board member, please let us know (by emailing admin@charitytaxgroup.org.uk ) and we can arrange that for you.  Informal interviews will then be held during January and appointments are expected to be made by the end of January 2025. These appointments will then be formalised at the next CTG AGM.

We are happy to make reasonable adjustments and accommodate specific requirements at the interview stage beyond, but kindly ask that you let us know in advance. These details will not be used in the selection process.